

Linguistics 689
Professionalism: How to work as a linguist
Spring 2017

Professor: Natasha Warner

Class meets: M 3:00-3:50

Location: Douglass 216

Office hours: M 12:00-2:00, except Jan. 17 and 24 Tues. 1:00-3:00, Douglass 320

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Books/materials:

Goldsmith, Komlos, and Gold. 2001. *The Chicago Guide to Your Academic Career: A Portable Mentor for Scholars from Graduate School through Tenure*. University of Chicago Press. *** Available free right through the Library Tools tab of the d2l page***

Macaulay, Monica. 2006. *Surviving Linguistics: A Guide for Graduate Students*. Cascadilla Press. 2nd Ed.

Collection of CVs, job application materials, and grant proposals from department faculty and/or others, available **on d2l** and sometimes as handouts.

General organization of the course:

This course will focus on how to work as a linguist, primarily as an academic one. Topics include how to write abstracts for submission to conferences, grant proposals, CVs, and job application letters. We will also discuss the academic job application/interview process, and academic vs. other careers for linguists.

The requirements of the course will be the writing of a sample CV, an application cover letter, and a grant proposal budget, and an analysis of some job ads. Students will also critique each other's work on most of these items.

Requirements/grading: (Turn written work in as pdfs to d2l discussion site)

CV	15%
Sample job application cover letter	15%
Sample grant proposal budget	15%
Collection of job ads with summary	15%
Critiques of other students' documents	25%
Class participation	15%

Please note that although this is a 1-unit class with fairly light requirements, deadlines really do apply. Late work will be graded down 10% of the possible grade per day late, except in cases of emergency (e.g. a hospital or the police are involved).

Tentative schedule: (Only 14 weeks because of MLK day)

Week	Topic	Readings/requirements
Week 1, Jan. 23	Introduction, linguistics as a career; academic vs. non-academic linguistic careers (part 1)	read Chic. Guide ch. 1
2 Jan. 30	CV writing, Publishing and marketability	read CV collection and Macaulay Ch. 9 first part (on CVs),
3 Feb. 6	How to make good use of conferences, Publishing and writing	read Macaulay Ch. 5-6, CV due Feb. 6 (post on d2l discussion site as pdf)
4 Feb. 13	Types of publications and the tenure system	read Macaulay Ch. 7
5 Feb. 20	Tenure system continued, Types of academic and non-academic jobs	
6 Feb. 27	Parsing job ads, Application cover letter/statement writing	
7 Mar. 6	Applications continued, Timing of job search	Collection of job ads and summary due Mar. 6
8 Mar. 20	Job interviewing (part 1)	Read Chic. Guide ch. 5, Macaulay Ch. 9 second part (job hunt)
9 Mar. 27	Job interviewing (part 2), negotiating after an offer	Cover letter due Mar. 27
10 Apr. 3	Critique each others' cover letters	
11 Apr. 10	Grant writing, types of grants	read/skim sample grant proposals
12 Apr. 17	Steps in an academic career, the tenure system	sample grant budget due Apr. 17 ; read Chic. Guide ch. 6-8
13 Apr. 24	Combining family and career	read Chic. Guide ch. 10
14 May 1	Academic vs. non-academic careers as a linguist (revisited); self-confidence and reasons why people don't make it	

Disabilities, academic misconduct, conduct in class, objectionable content